**NIEMOpen Business Architecture Committee (NBAC) Technical Steering Committee**

**Date/Time:** 31 Aug 2023/ 1-2PM

**Location:** Virtual Meeting MS TEAMS

**Co-Chair:** Mr. Kamran Atri & Mr. Thomas Krul

**Recorder:**

* Mr. Stephen Sullivan, ([stephen.m.sullivan14.ctr@mail.mil](mailto:stephen.m.sullivan14.ctr@mail.mil))

1. Goal: Conduct NBAC TSC Monthly Meeting

* Encourage Sub-Committees to complete CLAs & Governance documents
* Discuss conservatorship “new” NMO Training Repo.
* Discuss purchase of “new LMS”
* Highlight roster updates.
* Introduce contributions via email procedures

1. **A YouTube video of the NBAC TSC meeting is available at**:  [https://youtu.be/BM6Ie\_VG4OM](https://usg01.safelinks.protection.office365.us/?url=https%3A%2F%2Fyoutu.be%2FBM6Ie_VG4OM&data=05%7C01%7Cstephen.m.sullivan14.ctr%40mail.mil%7Caff1472c6d124505072b08dbae1c3615%7C102d0191eeae4761b1cb1a83e86ef445%7C0%7C0%7C638295208406599833%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=9DM8V1n%2B1iBnF3L79rhiJi%2FNiHXNQxGKHBDr1Z6TGuM%3D&reserved=0).
2. **List of Attendees:**

|  |  |  |
| --- | --- | --- |
| # | Attendee | Role |
| 1 | Stephen Sullivan (Joint Staff J6, DSD) | Meeting Recorder/host |
| 2 | Kamran Atri (NBAC TSC Co-Chair) | Co-Chair |
| 3 | Thomas Krul (NBAC TSC Co-CHAIR) | Co-Chair |
| 4 | Katherine Escobar (PGB Chair, NMO Co-Chair) | PGB Chair |
| 5 | Chet Ensign (OASIS OP Administrator) | Member |
| 6 | Kelly Cullinane (OASIS OP Administrator) | Member |
| 7 | Aubrey Beach (Joint Staff J6 DSD, BAH) | Member |
| 8 | Stephen Sullivan (Joint Staff J6/BAH) |  |
| 9 | Christina Medlin (Joint Staff J6, DSD/GTRI) | Member |
| 10 | Tom Carlson (Joint Staff J6, DSD/GTRI) | Member |
| 11 | Jennifer Stathakis (FBI) | Member |
| 12 | C. J. Lee (DHS S&T/SNA) | Member |
| 13 | Duncan Sparrell (sFractal) | Member |
| 14 | Lain McNeill | Member |
| 15 | Paul Wormeli (Wormeli Consulting Inc) | Member |
| 16 | Vamsikrishna Kondannagari (DHS OBIM) | Member |
| 17 | Carl Nelson (RISS) | Member |
| 18 | Gary Egner (Equivant) | Member |
| 19 | Jennifer Jones | Guest |
| 20 | Kay Chopard | Guest |
| 21 | Mark Pritchard (AAMVA) | Guest |
| 22 | Eric John | Guest |

1. **Agenda:**

**1:00** NBAC Co-Chair Opening Remarks – Mr. Kamran Atri, Mr. Thomas Krul

* A reminder that each Domain Space Sub-Committee needs to complete individual and entity clas if not already executed. <https://www.oasis-open.org/policies-guidelines/open-projects-process/#CLAs-license-notices>
* Sub-Committees submitting content for Version 6.0 must have I and e clas executed.
* The updated and approved MilOps Sub-Committee Governance Document is posted to the MilOps folder on the NBAC Admin Repo. <https://github.com/niemopen/nbac-admin/blob/main/milops-subcommittee/(FINAL)%20MILOPS%20Sub-Committee%20Governance%20Doc%20v6%20%207-13-2023.pdf>
* The updated & PGB approved NBAC TSC Governance Document is posted to the documents folder on the NBAC Admin Repo. <https://github.com/niemopen/nbac-admin/blob/main/documents/(APPROVED)%20%20NIEMOpen%20NBAC%20TSC%20Governance%20Doc%20(Rev%202)%20%20v7%20%207-27-2023.pdf>
* NIEM Training migrating to NMO TSC Repo. POC Tom Carlson. <https://github.com/niemopen/nmo-training>
* Learning Management System (LMS) Procurement Approved.
* Updated rosters. <https://github.com/niemopen/nbac-admin/tree/main/roster>

**1:10** Domain Space Sub-Committee/ COI Updates – Around the Horn Collaboration

* Member Questions

**1:15** OASIS Policy/Procedures Discussion for a solution for occasional content contributors  - Chet Ensign

**1:20** NIEM Management Office (NMO) Update – Ms. Katherine Escobar

**1:30** NIEM 6.0 Planning & Harmonization – Ms. Christina Medlin

**1:35** NTAC Update – Dr. Scott Renner, Jim Cabral, &  Mr. Tom Carlson

**1:40** Communications & Outreach NMO Sub-Committee update – Paul Wormeli

**1:45** Questions

**1:50** Final Remarks

1. **Action Items:**

|  |  |  |  |
| --- | --- | --- | --- |
| # | Action Item | Responsibility | Suspense |
| 1 | Complete Sub-Committee e-clas & iclas | All | 10/30/23 |
| 2 | Complete Sub-Committee Governance Documents | All | 10/30/23 |

1. **Discussion:**

* Emphasized need to complete Individual and Entity Contributor License Agreements (CLAs) and Sub-Committee Governance Documents.

1. **Attachments:**

* Meeting Slides
* Agenda/Meeting Notice
* Contributions via email- slides**.**

1. **Minutes Approval:** Approved.

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